

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1**

Learning mobility for higher education students and staff

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[23]-20[29] in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Dokuz Eylül University	TR IZMIR01	<p>1) Erasmus Institutional Coordinator: Prof.Dr. Fatma Duygu Özel DEMİRALP ddemiralp@deu.edu.tr Tel: +90 232 412 1659</p> <p>2) Bilateral Agreement Contact: agreement@deu.edu.tr Tel: +90 232 4121652</p> <p>3) Departmental Contact Prof. Dr. Can Özgür ÇOLPAN ozgur.colpan@deu.edu.tr Tel: +90 232 412 1659</p>	<p>www.deu.edu.tr</p> <p>http://international.deu.edu.tr/?lang=en</p> <p>http://debis.deu.edu.tr/ders-katalog/index.html</p> <p>www.global.deu.edu.tr</p>
University of Isfahan	ISFAHAN 01	<p>1) Director of International Scientific Cooperation Office: Prof. Dr. Arash Shahin director.isco@dean.ui.ac.ir Tel: +98 313 793 2040</p> <p>2) Erasmus Agreement Contact: Ms. Fariba Hadian isco3.ui@gmail.com Tel: +98 313 793 5258</p> <p>3) Departmental Contact Dr. Ehsan Baniasadi e.baniasadi@eng.ui.ac.ir Tel: +98 313 793 5604</p>	<p>www.ui.ac.ir</p> <p>https://isc.ui.ac.ir</p> <p>https://isc.ui.ac.ir/page-internationalmain/fa/50/list-link/02800-G911/link/?Pcod=1</p> <p>https://isc.ui.ac.ir/page-internationalMain/fa/50/form/CI3230/link</p>

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
TR IZMIR01	ISFAHAN 01	0713	Electricity and Energy	2nd and 3rd	2	2	2	7
ISFAHAN 01	TR IZMIR01	0713	Electricity and Energy	3rd	2	2	2	7

Optional additional information

e.g. blended mobility, etc.

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution	Subject area	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility	Staff Mobility
[Erasmus code or city]	(Optional)			[Minimum recommended level in at least one of the languages: B1]	[Minimum recommended level in at least one of the languages for teaching: B2]
TR IZMIR01		Turkish	English	B1	B2
ISFAHAN 01		Persian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
	Disadvantaged students are encouraged.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
TR IZMIR01	Winter Term: from September to January Spring Term: from February to July	Winter Term: 15th of June Spring Term: 15th of December
ISFAHAN 01	Winter Term: from September 1st to January 15th Spring Term: from January 25th to June 25th	Winter Term: 01, August Spring Term: 01, November

The receiving institution will send its decision within [x] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
TR IZMIR01:	DEU Erasmus Incoming erasmus.incoming@deu.edu.tr Tel: +90 232 4121653	https://international.deu.edu.tr/language/en/erasmus-2/incoming-student-erasmus/
IR ISFAHAN01	int-office@ui.ac.ir Phone: +98 313 793 5158	https://isc.ui.ac.ir/page-internationalMain/fa/50/form/CI3230/link

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Academic GPA %50 Language Score (national or internationally recognized) %50	
CV		
Motivation letter		
Inclusion measures ¹⁰	Student with fewer opportunity (relevant documents needed) or Disability (relevant documents needed) +15	
Other		

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here:
https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	TR IZMIR01	DEU Erasmus Incoming erasmus.incoming@deu.edu.tr Tel: +90 232 4121653	https://international.deu.edu.tr/language/en/erasmus-2/incoming-student-erasmus/
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	https://isc.ui.ac.ir/page-internationalMain/fa/50/form/CI3230/link

Language Support	TR IZMIR01	erasmus.incoming@deu.edu.tr Tel: +90 232 4121653	https://international.deu.edu.tr/language/en/erasmus-2/incoming-student-erasmus/
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	
Visa	TR IZMIR01	erasmus.incoming@deu.edu.tr Tel: +90 232 4121653	https://international.deu.edu.tr/language/en/erasmus-2/incoming-student-erasmus/ https://www.evisa.gov.tr/en/
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	https://isc.ui.ac.ir/page-internationalMain/fa/50/form/CI3230/link
Insurance	TR IZMIR01	TR IZMIR01:	erasmus.incoming@deu.edu.tr Tel: +90 232 4121653
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	https://isc.ui.ac.ir/page-internationalMain/fa/50/form/CI3230/link
Inclusion of participants with fewer opportunities	TR IZMIR01	engelsizdokuzeYLul@deu.edu.tr	https://engelsiz.deu.edu.tr/
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	
Mentoring	TR IZMIR01	erasmus.incoming@deu.edu.tr Tel: +90 232 4121653	
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	
Grant payments	TR IZMIR01	erasmus.incoming@deu.edu.tr Tel: +90 232 4121653	
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	
Alumni information	TR IZMIR01	erasmus.incoming@deu.edu.tr Tel: +90 232 4121653	https://global.deu.edu.tr/career-planning-alumni-relations/
	ISFAHAN 01	Int-office@ui.ac.ir Phone: +98 313 793 5158	

Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

ISFAHAN 01– As per the regulation of the University of Isfahan for Erasmus programs, to accumulate credit units, the student must participate in the scheduled teaching activities and carry out individual training activities.

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [x] weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information																																	
TR IZMIR01	<table border="1"> <thead> <tr> <th colspan="3" data-bbox="757 485 1160 517">DOKUZ EYLUL UNIVERSITY</th> </tr> <tr> <th data-bbox="757 517 913 549">Grade</th> <th data-bbox="913 517 1012 549">Letter</th> <th data-bbox="1012 517 1160 549">Coefficient</th> </tr> </thead> <tbody> <tr> <td data-bbox="757 549 913 580">90-100</td> <td data-bbox="913 549 1012 580">AA</td> <td data-bbox="1012 549 1160 580">4.00</td> </tr> <tr> <td data-bbox="757 580 913 612">85-89</td> <td data-bbox="913 580 1012 612">BA</td> <td data-bbox="1012 580 1160 612">3.50</td> </tr> <tr> <td data-bbox="757 612 913 644">80-84</td> <td data-bbox="913 612 1012 644">BB</td> <td data-bbox="1012 612 1160 644">3.00</td> </tr> <tr> <td data-bbox="757 644 913 676">75-79</td> <td data-bbox="913 644 1012 676">CB</td> <td data-bbox="1012 644 1160 676">2.50</td> </tr> <tr> <td data-bbox="757 676 913 708">70-74</td> <td data-bbox="913 676 1012 708">CC</td> <td data-bbox="1012 676 1160 708">2.00</td> </tr> <tr> <td data-bbox="757 708 913 740">65-69</td> <td data-bbox="913 708 1012 740">DC</td> <td data-bbox="1012 708 1160 740">1.50</td> </tr> <tr> <td data-bbox="757 740 913 772">*60-64</td> <td data-bbox="913 740 1012 772">DD</td> <td data-bbox="1012 740 1160 772">1.00</td> </tr> <tr> <td data-bbox="757 772 913 804">50-59</td> <td data-bbox="913 772 1012 804">FD</td> <td data-bbox="1012 772 1160 804">0.50</td> </tr> <tr> <td data-bbox="757 804 913 900">49 and under</td> <td data-bbox="913 804 1012 900">FF</td> <td data-bbox="1012 804 1160 900">0.00</td> </tr> </tbody> </table> <p data-bbox="654 922 1182 954">*Minimum grade required to pass the course.</p>	DOKUZ EYLUL UNIVERSITY			Grade	Letter	Coefficient	90-100	AA	4.00	85-89	BA	3.50	80-84	BB	3.00	75-79	CB	2.50	70-74	CC	2.00	65-69	DC	1.50	*60-64	DD	1.00	50-59	FD	0.50	49 and under	FF	0.00	https://debis.deu.edu.tr/ders-katalog/
DOKUZ EYLUL UNIVERSITY																																			
Grade	Letter	Coefficient																																	
90-100	AA	4.00																																	
85-89	BA	3.50																																	
80-84	BB	3.00																																	
75-79	CB	2.50																																	
70-74	CC	2.00																																	
65-69	DC	1.50																																	
*60-64	DD	1.00																																	
50-59	FD	0.50																																	
49 and under	FF	0.00																																	
ISFAHAN 01	<p data-bbox="654 960 1397 1139">At the University of Isfahan, the passing grade point for a single course is 10.00 out of 20 for BA/BSc graduate programs, and 12.00 and 14.00 for MA/MSc and Ph.D. programs, respectively. However, it should be noted that Students' Grade Point Average (GPA) for each semester should not be less than 12, 14, and 16 for BA/BSc, MA/MSc, and Ph.D. programs, respectively.</p> <p data-bbox="654 1177 1397 1235">*1 credit consists of 18 hours of instruction per semester, and each course usually includes 2, 3, or 4 credits.</p>	https://isc.ui.ac.ir/Dorsapax/userfiles/Sub50/UI_grading_system_and_description.pdf																																	

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

Grade	Scale 1	Scale 2	Description	Mentioned
16-20	A	4	Excellent	Highest Distinction
14-15.99	B	3	Very Good	Higher Distinction
12-13.99	C	2	Good	Distinction
10-11.99	D	1	Acceptable	--
0-9.99	F	0	Fail	--

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

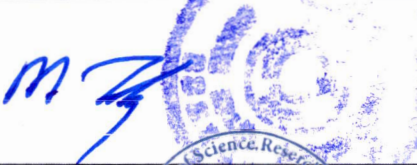
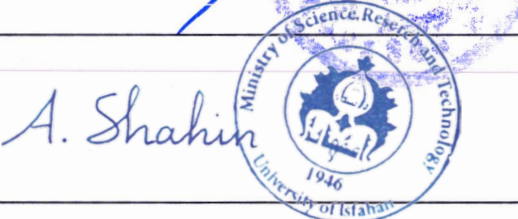
8. Any other information regarding the terms of the agreement (optional)

ISFAHAN 01- Selection/preparation/integration of incoming students and staff will be organised and handled in accordance with the principles of the Erasmus University Charter. Partner Universities will send a detailed nomination list with the beneficiaries of the Erasmus mobility, by e-mail, to int-office@ui.ac.ir or e.baniasadi@eng.ui.ac.ir, together with the required documents. The required documents will be sent by e-mail (pdf format). Visa procedure, through the Iranian Universities needs 2 to 4 months' time in advance for preparing and sending the necessary documents to the responsible national authorities. The applicant will be informed about the results by three weeks. We could specify in due time, upon request before arriving, if special needs of students and staff with disabilities can be fulfilled.

9. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature¹³
TR IZMIR01	Prof. Dr. Hasan Murat TANARSLAN	29.12.2023	
Isfahan 01	Prof. Dr. Arash Shahin	29.12.2023	

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

